

## ANNEXURE A: PERSONAL INFORMATION REQUEST FORM

<b>Please submit the completed form to the Information Officer:</b>	
	Karen Burns
Contact Number	031 5663834
Email Address	karen@hwbrowsers.co.za

Please be aware that we may require you to provide proof of identification prior to processing your request. There may also be a reasonable charge for providing copies of the information requested.

<b>A. Particulars of Client</b>	
Name and Surname	
Identity Number	
Postal Address	
Contact Number	
Email Address	

<b>B. Request</b>	
I request HW BROKERS NORTH (PTY) LTD to	
a. Inform me whether it holds any of my personal information	
b. Provide me with a record or description of my personal information	
c. Correct or update my personal information	
d. Destroy or delete a record of my personal information	

<b>C. Instructions</b>

Signature
Date